



DENISE E O'DONNELL
Commissioner

State of New York
DIVISION OF CRIMINAL JUSTICE SERVICES
4 Tower Place
Albany, New York 12203-3764
<http://criminaljustice.state.ny.us>

JOHN BILICH
Deputy Commissioner
Office of Public Safety

To: **New York State Criminal Justice Executives**

From: **James Hogencamp, Law Enforcement Training Unit**

Date: **February 2, 2010**

Subject: **Undercover Operations Training Seminar - April 27-28, 2010
Capital District**

The Division periodically trains police officers in current investigative techniques. In a cooperative effort between the Division and the Multi Jurisdictional Counterdrug Task Force, there will be an Undercover Operations Course, **April 27-28, 2010 in the Albany area.**

This course will provide curriculum regarding drug interception investigative techniques in an undercover setting for narcotic investigators in the field. The course discusses multijurisdictional standards and techniques utilized by investigators in undercover counterdrug operations. Officers learn the skills utilized in advanced undercover roles while performing multijurisdictional task force operations.

Included topics are the complexities of the selection process for undercover agents, the various roles and responsibilities of an undercover operation, planning an undercover operation, long range undercover operations requiring the officer to function outside of an officers immediate jurisdiction, undercover intelligence, basic surveillance techniques, the use and management of informants, the undercover operation process, flash roll management, undercover roles in reverse undercover settings, special concerns for women in undercover operations, dangers of undercover operations, psychological concerns for the undercover agent, and undercover operation risk management.

Course Topics

- Selection of Undercover Agents
- Responsibilities of the Undercover Operation
- Preparing for the Undercover Role
- Reversal Operations
- Undercover Dangers
- Planning the Undercover Operation
- Undercover Intelligence
- Informants
- Conducting the Undercover Operation
- Risk Management

Although we have planned for a large enrollment, seats are limited. Therefore, you must receive confirmation on attendance. Please fax back the application enclosed. **Please have the application sent no later than April 1, 2010.**

If you have any questions about the training, please contact Senior Training Technician Joshua Vinehout at the address in the letterhead, by email at joshua.vinehout@dcjs.state.ny.us or by telephone at (518) 457-1595.

Enclosure



**NYS Division of Criminal Justice Services
Office of Public Safety
4 Tower Place
Albany, NY 12203-3764**

Undercover Operations Training Registration

<p>Agency Name: _____</p> <p>Address: _____</p> <p>Phone Number: () _____</p> <p align="center">** One officer per application**</p> <p align="center">**Incomplete applications will be returned**</p>	<p>Person Attending (one per application):</p> <p>Name: _____</p> <p>SS#: _____ and DOB: _____</p> <p>E-mail: _____</p> <p>Position: <input type="checkbox"/> Police Officer. Rank: _____ <input type="checkbox"/> Peace Officer. Type: _____ <input type="checkbox"/> Other _____</p> <p>Status: <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Volunteer <input type="checkbox"/> Other _____</p> <p><small>* Pursuant to NYS Personal Privacy Protection Law, DCJS is authorized to collect personal identifying information as part of a public safety agency record. Personal identifying information on this form shall not be revealed, released, transferred, disseminated or otherwise communicated orally, in writing, or by electronic means other than to the registrant. Disclosure of personal identifying information is voluntary. Refusal to provide personal identifying information shall not result in the denial of any right, benefit or privilege.</small></p>
<p align="center">DCJS Training Room 80 Wolf Road Albany, NY April 27-28, 2010</p> <p align="center"><i>Registration deadline April 1, 2010</i></p>	
<p>Confirm attendance to:</p> <p>Fax: () _____</p> <p>E-mail: _____</p>	<p>Commanding Authorization:</p> <p>Name/Rank _____</p> <p>Telephone: () _____</p>

Please return or FAX this application (No cover sheet necessary) to:

Joshua Vinehout, Senior Training Technician
NYS Division of Criminal Justice Services
4 Tower Place, 4th Floor
Albany, NY 12203-3764

Phone: (518) 457-1595
FAX: (518) 457-0145

****Please complete and return no later than the dates indicated above****
****Incomplete applications will be returned****